

CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)

Executive Planning Committee

January 26, 2005

Stephen P. Clark Center

111 NW 1st Street

10th Floor Conference Room

2 p.m.

Summary of Minutes

MEMBERS PRESENT:

Marc A. Buoniconti, Chairman

Theodore Wilde

Hon. Linda Zilber

Miles Moss, P.E., Vice-Chairman

Henry Lee Givens

COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

Nan A. Markowitz, Executive Director, OCITT

Barbara Bravo, OCITT

Marlene Amaro, OCITT

Joanna Santiago, OCITT

John Prats, OCITT

Patty David, OCITT

David Tinder, PWD

Rita Silva, DPM

Virginia Diaz, OCITT

Mike Hatcher, CTAC

ROLL CALL

Mr. Marc Buoniconti, Chairman of the CITT, called the meeting to order at 2:10 p.m.

APPROVAL OF MINUTES – December 13, 2004

Mr. Miles Moss moved to approve the minutes. The motion was seconded by Mr. Theodore Wilde and carried without dissent.

COMMITTEE REPORTS:

CHAIRMAN'S REPORT – MARC BUONICONTI

Mr. Buoniconti asked Ms. Rita Silva, Senior Procurement Contractor, Department of Procurement Management, to update the Members on the status of the Independent Financial Consultant. Ms. Silva explained that the Recommendation for Approval to Award Contract No. 463 for the Independent Financial Consulting Services is being reviewed by the County Manager for approval. If approved, the item will be placed on the February 10, 2005, Board of County Commissioners Regional Transportation Committee (RTC) agenda, and then forwarded to the Board of County Commissioners (BCC) for approval on March 1, 2005. The award also requires CITT approval. Ms. Markowitz added that the item could be placed on the March 30, 2005, full Trust agenda. The financial consultant could begin the first week in April 2005.

Ms. Markowitz informed the Members that the Joint BCC/CITT meeting has been scheduled for March 16, 2005, at 9:30 a.m. Members requested staff to inquire if Chairman Joe A. Martinez and RTC Chairman Carlos A. Gimenez would be available to meet in the evening in order to schedule a meeting before March 16, 2005.

BUDGET & FINANCE COMMITTEE – THEODORE WILDE

Mr. Wilde provided the Members with an oral report on the following: (a copy of the report was distributed).

- Requested the Executive Director to inform the Members on her plans for OCITT staffing. Mr. Wilde stated that an OCITT budget was presented in the previous year to the Members for review as an informational item. Mr. Buoniconti recommended that each Committee Chair meet with the Executive Director to discuss the committee staffing needs.
- Suggested OCITT staff work with the External Affairs Committee Members on revising the trafficrelief.com website because he believes it does not accurately state the role/responsibilities of the CITT as ruled by the County Attorney.
- Suggested the CITT take more of an active role reviewing contracts that are submitted to the CITT for approval.
- Review of Reports: Center for Urban Transportation Research (CUTR) Bus Routes Report, PFM report and MPO report.
- Listed items to be discussed at the February 8, 2005, Budget & Finance Committee meeting.

Mr. Moss suggested that the Department of Public Works (PWD) and Miami-Dade Transit (MDT) begin to provide status reports on the PTP contracts every six months. Mr. Wilde recommended this for PWD contracts over \$1million and MDT contracts over \$50 million. Additionally, Mr. Wilde expressed his interest in receiving status reports on the rail rehab since it is a vital component to the PTP. Mr. Givens added that all Trust Members should be given an opportunity to state what kind of information they would like to have included in the status reports. For example, Mr. Givens said that he would like to see the make-up of the employees hired by those contractors that have been awarded PTP contracts. Ms. Lourdes Gomez, Executive Assistant, MDT, interjected that she already provides John Prats, OCITT staff, with a status of all MDT/PTP projects for the CITT 90-Day Quarterly Report. Mr. Buoniconti asked that the next 90-Day Quarterly Report be added to the full Trust meeting agenda and to include the status reports and a section for CITT committee reports. Ms. Markowitz added that she will briefly present the current 90-Day Report at the January 31, 2005, full Trust meeting.

Mr. Givens stressed the importance of informing the public of the CITT's' limitations regarding minority participation due to the federal court ruling in the case of *Hershall Gill Consulting Engineers vs. Miami-Dade County*. Also, letting the public know which PTP projects will be implemented according to the recent MDT Pro-Forma.

Mr. Buoniconti agreed that the CITT should work on updating the PTP plan on a yearly basis, based on the information received from the PWD and MDT project status reports. He further proposed a future workshop to discuss and review the information.

Mr. Givens stated that on February 4, 2005, he is going to be meeting with organizations that represent the community. The purpose of the meeting is to get input on how to appropriately inform the community about the CITT and the PTP.

Ms. Markowitz asked the Members if she should contact the Miami Herald Editorial Board, or schedule interviews with reporters from various newspapers. After some discussion, the Members agreed to purchase an ad in various community newspapers.

Mr. Givens suggested soliciting professional advice from Carmen Morris Marketing Firm, which has been contracted by MDT. Ms. Markowitz stated that she would work on an ad for the newspapers and will forward it to committee Members for review and comments.

EXTERNAL AFFAIRS COMMITTEE

No Report

COMPLIANCE & OVERSIGHT COMMITTEE – HENRY LEE GIVENS

Mr. Givens thanked Mr. Libhaber, Assistant County Attorney, and Patrice Rosemond, OCITT staff for their work on the proposed Public Involvement Plan (PIP) resolution which is being presented to the BCC. In addition, Mr. Givens stated that he is happy to announce that Commissioner Carlos A. Gimenez and Commissioner Sally A. Heyman agreed to sponsor the proposed resolution.

PROJECT REVIEW COMMITTEE – MILES MOSS

Mr. Moss commented that the CITT has approved a \$1 million contract for PWD for school flashers and will be reviewing an additional \$11 million for school flashers. Mr. David Tinder, PTP Coordinator PWD, stated that the next contract will be submitted to the CITT for approval within the next six months and future contracts over the course of three years. Mr. Moss further stated that because of the amount of schools impacted and the amount of money involved, the Traffic Safety Team has established a multi-agency School Safety Task Force designed to provide advice regarding school safety issues. With that, Mr. Moss presented two resolutions from the School Safety Task Force for support by the CITT (a copy of the resolutions were distributed). Mr. Moss explained in detail Resolution No. 1-05 and stated that the resolution will be forwarded to the Metropolitan Planning Organization (MPO) endorsing a proposal entitled, “Enhanced Traffic Safety at Miami-Dade County schools by Controlling Speeding in School Zones.”

Mr. Buoniconti moved to approve a resolution in support of the “Enhanced Traffic Safety at Miami-Dade County schools by Controlling Speeding in School Zones” and to be forwarded for consideration by the full Trust. The motion was seconded by Ms. Zilber and carried without dissent.

Mr. Moss also introduced Resolution No. 2-05 “Recommending that the Miami-Dade Public Works Department conduct a before and after study of twenty schools that are slated for the installation of school traffic flashing lights to determine what effect school flasher have on drivers within the school speed zones.”

Mr. Buoniconti moved to approve a resolution in support of Resolution 2-05 by the School Safety Task force, requesting the PWD conduct a before and after study of twenty schools that is slated for the installation of school traffic flashing signals and to forward for consideration by the full Trust. The motion was seconded by Ms. Zilber and carried without dissent.

Ms. Zilber mentioned that Commissioner Heyman had pointed out that there are 20 state universities in Florida that are available to do transportation research studies, besides University of South Florida and Florida International University, and would like to see those other universities used as well.

EXECUTIVE DIRECTOR - NAN A. MARKOWITZ

Ms. Markowitz announced that the January 31, 2005, full Trust meeting location has been changed to the City of Miami Commission Chambers.

OLD BUSINESS

None

NEW BUSINESS

Ms. Markowitz informed the Members that the six month Metrorail and parking passes provided to them costs MDT \$6,200. As a result, she was going to inquire if the Members are required to disclose receipt of the passes on their Financial Disclosure form. Mr. Buoniconti requested that staff ask the Members if they would like to continue receiving the passes. Mr. Buoniconti, Ms. Zilber and Mr. Wilde stated that they do not need to receive them.

CITIZEN'S COMMENTS

Mr. Mike Hatcher, CTAC member, informed the Members that there was going to be a CTAC meeting later that evening with the purpose of obtaining public opinion and comments. Mr. Andrew also stated that it is very important as a citizen's group to keep the community well informed as to the status of the PTP. In addition, he commented that the CTAC members are anxious to hear Mr. Roosevelt Bradley's comments on the revised Pro Forma.

CITT DRAFT AGENDA –December 29, 2004

Members reviewed the draft agenda for the January 31, 2005, meeting. (A copy of the draft agenda was distributed.)

ADJOURNMENT

The Executive Planning Committee meeting adjourned at 3:35 p.m.

*****MINUTES ARE IN SUMMARY FORM*****

**FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST
COPIES OF THE TAPE FROM THE MIAMI-DADE OCITT AT 305-375-3481.**